

JOB DESCRIPTION

CAGLIA ENVIRONMENTAL LLC

Division: Red Rock

Position: Part Time Transfer Station Attendant

Location: North Fork Transfer Station

Reports to: Operations Manager

Basic Functions:

Assist the Lead Attendant to insure a safe, compliant and efficient transfer station by helping with all daily equipment and operations.

Principal Duties & Responsibilities:

- Responsible for operations including waste tipping area.
- Responsible for operations of equipment such as back hoe and tractor trailer.
- Responsible for maintaining fuel and equipment inspections.
- Responsible for screening and notifying the Lead Attendant of loads containing Hazardous Waste.
- Responsible for knowledge of the proper and safe use of all vehicles and heavy equipment.
- Responsible for sorting recyclable materials into the correct locations.
- Responsible to have knowledge of emergency response plan in the event of an emergency.
- Insures a safe environment for all people entering the facility.
- Cross train to provide assistance in the scale house, taking payments and logging material into the scale software.
- Enforces the companies tipping area rules and regulations.
- Normal schedule will include most weekends.
- Other special projects, implementations and tasks as assigned.

Core Competencies

- Ability to communicate with management
- Focus on safety, quality and details
- Use technical and professional knowledge and acquired skills

Required and Preferred Qualifications (Skills, Education and Experience)

- High School Diploma preferred
- 1-3 years related experience preferred
- Ability to pass a random drug screen
- Ability to read, write and speak English
- Highly self motivated with the ability to achieve with limited supervision